

A Home Visit Checklist

____ 1. Pray for the child and the family every day.

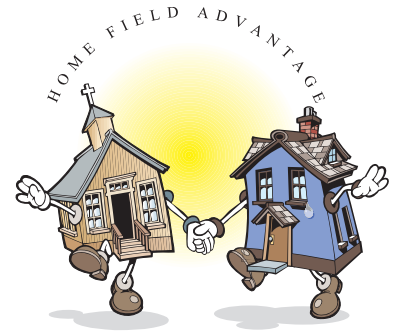
____ 2. Call the parent/s and set up a convenient time to visit. Assure the parents that your visit will not take more than thirty minutes. Do not be surprised if the family is not there or has forgotten. Just keep trying.

____ 3. Set an itinerary with addresses and phone numbers for the days that you will be doing home visits and leave it with a trusted person who will check on you if you are not back in time. Do not forget to call in if you are running behind schedule.

____ 4. Plan a fifteen-minute activity and gather the materials. Always bring your Bible and a personal prayer journal so you can write down the prayer requests received from the family. Also plan an activity to leave with the child and the parent when you leave. Gather enough materials for the activities so that you can include a sibling, visiting friend, cousin, etc. Always bring extra markers or colors and coloring sheets or construction paper.

____ 5. Send a postcard to the home in time for it to arrive the day before your visit reminding the parent/s of your visit.

____ 6. When you arrive at the home, let the parent know that you have planned an activity for



the child and the parent and any other sibling who wants to join. If the parent acts busy or uninterested, keep trying to pull him/her into the conversation by asking for input and comments as you go. Do not become upset with the parent for not joining. Just be patient. Relationships take time to build.

____ 7. As the child is finishing the activity or is busy coloring, take time to talk with the parent. Be a good listener. Do not be intimidated to open up and tell about yourself. Tell the parent (if you have not already had a chance to do this) about the set of lessons you have been covering in your class.

____ 8. Give the parent and the child the activity that you have prepared and explain that the child can get an extra prize if he/she brings it to Sunday school completed.

____ 9. Ask the parent/s and child/ren to pray with you before you leave. Do not stay more than thirty minutes during this visit. You want to be true to your word, and you do not want to over talk or over stay your visit. If the parent needs more time to visit, suggest that he/she attend church and that you go out for lunch afterwards.

____ 10. Pray for the child and the family every day.